No. KITS/Acad/Circular/UG /2022/101                     Date: 24.06.2022

# CIRCULAR

Sub:   GUIDELINES FOR SELECTION OF ADJUNCT FACULTY   FOR HANDLING COURSES FOR AY 2022-23 **- Reg.**

Ref.1: Oral instruction of Principal sir in HoDs meeting during the review of works to be done for NBA expert team visit, dated 15.03.2020.

## (i)   SELECTION OF ADJUNCT FACULTY FOR B.TECH COURSES

(a) To fulfill e-SAR -NBA criteria 5.1  & 5.2 ( Tier-1 ) institute needs to engage industry experts as adjunct faculty. In this regard principal sir instructed to initiate the required process.

(b) HoDs are requested to identify industry experts as adjunct faculty members to teach the courses related to thier department.

(c) The identified adjunct faculty shall

    (i)   complete the course teaching (preferably physical mode) with industry releveant applications

    (ii)   help giving application and above level problems in tutorials/assignements.

    (iii)  help and set application and above level questions in MSEs and ESE.

(d) The identified internal faculty have to coordinate the complete TLP activity mentioned in (c) including arranging classes as per experts convenience, correction of minor exams, MSEs, ESE and other TLP related activities.

(e) As per NBA guidelines the adjunt faculty in an academic year should take minimum of 50 classes. If we engage adjunt faculty for both semesters (different experts or same expert) the total number of classes engaged by the industry experts would be more than 50 classes.

## (ii)   IDENTIFICATION OF COURSES TO BE HANDLED BY ADJUNCT FACULTY

(a) <u>Courses Taught by Industry Experts</u>: HoDs are requested to identify one course from ODD semester ( III  or  V) and one course from the EVEN semester (IV  or VI) for adjunct faculty. The HoDs shall take help from the Academic Coordinator and other senior faculty members of the department in identifying the courses to be taught by industry experts.

(b) The identified courses should be industry-relevant/application-oriented courses like AI&ML, IoT, Embedded Systems, Cloud, block chain and their department specific industry relevant courses.

(c) The duly signed list of identified courses and industry experts should reach the principal office on or before the deadline given below and send the soft copy to *principal@kitsw.ac.in* and *deanaa@kitsw.ac.in*.

| Activity | Deadline |
|---|---|
| Indentification the Courses | 29.06.2022 (Wednesday) |
| Indentifying Industry Experts | 06.07.2022 (Wednesday) |

(d) Any clarification/suggestion on this can be taken up in forthcoming HoDs meeting for attendance *scheduled on 28.06.2022 at 10.30am.*

**DEAN ACADEMIC AFFAIRS**

To,
**1.** *All HoDs, with a request for necessary action and to comply with the deadlines*

**Copy to:**

1. *The Secretary & Correspondent*
2. *The Principal*
3. *The AAC*
4. *The AO*
5. *Academic Section*